

Village Of Brooklyn

210 Commercial St. • P.O. Box 189 Brooklyn, Wisconsin 53521-0189
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Safety Committee Minutes September 4, 2014

Members Present: Zach Leavy, Susan McCallum and Todd Klahn (arrived at 6:15pm).

Also present Chief Harry Barger and Nadine Walsten.

Meeting was called to order at 6:10 pm.

S. McCallum moved to approve the July 3, 2014 minutes. 2nd by Z. Leavy. Motion carried, Klahn was not yet present for this portion of the meeting.

S. McCallum gave a brief report regarding the meeting with Sherri Arndt, Brooklyn Sno-Hornets rep. for the new sponsor group of the Labor Day event, who attended the August meeting.

Chief Barger gave a preliminary verbal after action report regarding the Labor Day event. There were more negative incidents regarding intoxication, but also felt it was well organized. Some positives were; the spray painted parking and traffic lines, parking of pullers, checking IDs with sales of beer tickets and arm bands that were different colors for each day. Chief Barger will invite S. Arndt and/or other sponsors to the next safety meeting for more feedback.

There were two parts left after presentation at a board meeting that needed to be followed up and incorporated in the Event Policy/Permit. McCallum was not able to find any information on handicap accessibility at the county or state level. It was decided not to address this in the policy. McCallum read the opinion from the village insurance carrier regarding insurance limits for sponsoring groups. It was decided to recommend a \$1M coverage for events without alcohol sales and \$2M for those with alcohol and the village would be listed as an additionally insured. Z. Leavy felt an event with alcohol sales would generate more income to pay for the insurance. Also discussed was including information on recycling requirements and contact Carol regarding any type of directions or beer garden information on picnic licenses. McCallum stated it is her goal and that of the committee's 2014 goals to have this in place by year's end. She will contact former chair for an electronic copy of the last draft and forward to committee members and the Chief. N. Walsten asked that it also be forwarded to EDC and Recreation Cmte for comment.

Chief Barger has a scheduled meeting with Andy Weiland, Oregon School Superintendent and the principal of Brooklyn Elementary to discuss emergency planning, a new ID reader program the school system has instituted and he will also include a discussion regarding a railroad safety program at Brooklyn Elementary. N. Walsten questioned our involvement with railroading safety as they will not be having traffic through Brooklyn. McCallum stated many of the children at Brooklyn come from north of the village, she also stated it should be information for the whole family and maybe it could be a PTO project. She has had a discussion with Tom Clauder, DOT railroad manager who recommends this type of event and is willing to be involved.

Chief Barger informed the committee that Dane Com has more implementation problems than have been related by the county. One major hardware issue is the towers and placement of antennas that create interference. Also Motorola radios do not have correct hardware to work with the system. The group that came to the village to test reception had limited channels that worked. In addition it has been discovered it will not work outside the county which restricts communications for CAPMAR. The lobbyist for DCVCA is meeting with the consortium of communities to help communicate to Dane County their concerns.

Chief Barger received 6 applications for the part-time officer position and will be interviewing three on Tuesday September 9th, along with S. McCallum, Pat Hawkey and the Police Chief from Mt. Horeb.

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S. McCallum moved to approve Chief Barger attending WI Law Enforcement Training Officers Assoc. conference September 10-12 in WI Dells, 2nd by Z. Leavy. Walsten questioned whether this is in relation to his duties in Brooklyn or his outside training work. Barger answered yes it applies to all training he performs. Motion carried.

The Police Department's draft budget narrative was reviewed; increase in uniforms and training due to new officers, increase in officer hours back to 2013 level, increase of 4 hours/mo. for secretary (this was a goal of the committee to transfer some administrative duties from officers), normal expected increases in fuel and repairs, due to better service and no price increase he is planning to stay with New World records management system and there was only one capital item in budget. McCallum noticed a difference in the narrative and budget figures under equipment, Barger will correct.

The 2014 budget was reviewed, no comments.

The work schedule was reviewed, it was noted the gap in coverage on weekends. Chief Barger stated the addition of part-time officers will alleviate this gap. Officer Neubert has again started picking up shifts. Walsten questioned whether the Chief has been patrolling. He referred to the chart of his and officers duties he compiles on a monthly basis and separated by category, his is based on a 30 hr. work week.

Chief Barger reported that the squad's mechanic will be closing his shop for 12 weeks due to a health issue, this will impact repairs and new tires he needs to purchase. Committee members gave him alternate repair and tire suppliers information.

Barger also related his concern regarding communication from residents not being forwarded to him:

1. Chief Barger talked about how recently a driver's license was left at the Clerk's office and then simply included with his mail. Chief Barger followed up on this with the Clerk's office and learned that the Brooklyn Labor Day festival staff had actually confiscated it during the festivities and later dropped it off in the Clerk's office.
2. The Chief also learned that a jacket and a set of vehicle keys had been laying on a table in the Clerk's office and he hadn't been told about them. The keys had been reported missing and Chief Barger had spent time looking for them. The key owner was contacted and happy the keys had been found as it would have cost the owner about \$75.00 to replace the key fob.
3. In addition the Clerk's office had a cell phone sitting in their office that they had taken in on April 13th and had not told the Police Department. Follow-up will have to be done to see if it was already reported stolen.

These items may seem not important, but you don't know what role these may have played in a crime and not telling the Police for quick follow-up affects investigations. McCallum also related a resident coming to her about attending a safety meeting after speaking with the clerk and president about late night fireworks noises. When McCallum spoke with Barger about the situation he had not been informed, the dept. followed up and person did not attend meeting.

T. Klahn moved to adjourn at 8:20pm, 2nd by Z. Leavy. Motion carried.